

## FINANCE POLICY & AGREEMENT FORM

- A. **Enrollment Fee:** Fees for registration and enrollment cover the processing of applications, student files, and testing. **Enrollment fee is non-refundable.**
- B. **Tuition:** Tuition is charged to help cover the cost of instruction. All of our operating costs, including teachers' salaries, are the exclusive responsibilities of Freedom Christian Schools.
1. The annual tuition fee includes book fees, and other necessary expenses that may occur throughout the year. Tuition payments may be made in one of three ways:
    - One (1) payment – 5% discount off total tuition if paid in full by first day of school or at time of enrollment.
    - Eleven (11) monthly payments of the total tuition amount, **due on the 1<sup>st</sup> of each month** beginning July 1<sup>st</sup> and ending May 1<sup>st</sup>.
    - Tuition is pro-rated for students enrolled after the start of the school year based upon the number of school days from date of enrollment to the last day of school. A 5% discount will be offered if total tuition is paid in full at the time of receiving the application(s).
  2. **All tuition payments are due on the 1<sup>st</sup> of each month.** Tuition invoices will be mailed 2 weeks prior to the due date. If a different due date is needed, please contact the business manager, Mrs. Karen Trout, to set up a different due date.

Any long-term requirements for partial payments of tuition or fees must have prior approval by the business manager, Mrs. Karen Trout, or the principal, Mrs. Karissa Costello.
  3. If an account is in arrears, or if any fees or charges are due, report cards, transcripts and/or diplomas will not be issued, nor will records be released. Re-enrollment may not be possible until the account is paid in full.
- C. **Book / Material Fee:** Students use a combination of purchased and rental textbooks. Rental books returned in an unusable condition will be charged with a replacement fee that must be paid before the report card will be released.
- D. **Donations:** All donations to FCS are welcome and are tax deductible. They will be used to meet the needs of the school.
- E. **Payment Methods:**
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|--------------|--|
| Cash         | --Exact amount only.   |
| Check        | --Make payable to Freedom Christian Schools <u>or</u> FCS.<br><i>A \$35.00 fee will be charged for a check that is returned for <u>any</u> reason.</i> |
| Money Order  | --Make payable same as checks (above).   |
| Credit cards | -- There is a 3% fee added to the total amount charged.  |

# TUITION AND FEES 2023-2024

Tuition will be on an 11-month cycle – July through May

## ALL STUDENTS

New Student Enrollment Fee	\$70.00 / non-refundable
Re-Enrollment Fee	\$35.00 / non-refundable

## 3-YEAR-OLD PRE-SCHOOL

2 - ½ days per week (Tuesday, Thursday) 8:30 AM – 11:30 AM	\$150.00/months (11) ~ \$1650.00/yr.
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## 4-YEAR-OLD PRE-SCHOOL

3 - ½ days per week (Monday, Wednesday, Friday) 8:30 AM – 11:30 AM	\$180.00/months (11) ~ \$1980.00/yr.
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## KINDERGARTEN

Full Day Tuition	\$400.00/months (11) ~ \$4400.00/yr.
Half Day Tuition (8:30 AM – 11:30 AM)	\$364.00/months (11) ~ \$4000.00/yr.

## GRADES 1-11

Tuition	\$400.00/months (11) ~ \$4400.00/yr.
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## GRADE 12

Tuition	\$400.00/months (11) ~ \$4400.00/yr.
Half Day Tuition (8:30 AM – 12:00 noon)	\$364.00/months (11) ~ \$4000.00/yr.

If enrollment occurs once school begins in September, the monthly tuition cost per student will be as follows:

- PreK 3 - \$183.00/month
- PreK 4 - \$220.00/month
- Kindergarten (1/2 day) - \$444.44/month  
(Full day) - \$488.88/month
- Grades 1-11 - \$488.88/month
- Grade 12 (1/2 day) - \$444.44/month  
(Full day) - \$488.88/month

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## TUITION DISCOUNTS:

For multiple student discounts the following will apply for full time K-12 students (Does not apply to ½ day PreK students.)

- First child – full tuition
- Second child – 10% off full tuition amount
- Third child – 10% off second child’s full tuition amount

## REFERRAL DISCOUNT

Freedom Christian Schools is pleased to offer a Referral Discount to our FCS families. FCS families will receive a \$100.00 discount off their tuition total for each new family referred to FCS. Referred families must indicate who referred them on the enrollment application where indicated. In order for FCS families to receive the discount – the referred family must begin the 2023-24 school year.

## EARLY PAY DISCOUNT

A 5% discount off the total tuition amount will be offered to those who would like to pay tuition in full by the first day of school or at the time of enrollment.

## FCS ALUMNI

Any FCS Alumni who would like to enroll their child(ren) will receive a 10% discount.

**PASTOR TUITION DISCOUNT**

Freedom Christian Schools would like to honor and assist those who work in full-time ministry as pastors by giving a 50% discount off the total tuition.

**TUITION ASSISTANCE PROGRAM (TAP) by VOLUNTEERING**

This program is a way to help families with their tuition through volunteer hours at the school. Parents (and grandparents) can volunteer which will equal \$10 per volunteer hour toward tuition each month. If you are interested in this program, please contact the school office to request a Volunteer Packet.

**EITC SCHOLARSHIP TUITION ASSISTANCE**

Limited tuition assistance is available to eligible students enrolled at Freedom Christian Schools. In order to qualify for tuition assistance, the household annual income cannot exceed \$90,000 plus \$15,608 per dependent child as established by EITC law.

Freedom Christian Schools has partnered with Central Pennsylvania Scholarship Fund for the tuition assistance application process. Every family seeking tuition assistance must apply by completing the application form and attaching the income verification documentation requested on the application. Applications can be obtained from our website or through the school office. Scholarship notifications will be sent when awards are determined, and your tuition amount will be adjusted. If you have questions and would like to discuss this more in detail - please contact our principal, Mrs. Costello.

*If you have received a scholarship in the past and need it for the 2023-2024 school year, please contact the office for a scholarship application. Please note - to receive another scholarship your account for the 2022-23 school year must be paid in full.*